



P 140 R/V Western Pride

SAFETY COMMITTEE MEETING

Date: - 12-Dec-99

Held in the messroom at 13:00 hours.
Committee members:

Captain:	Richard Dixon	Ch. Officer:	Glen Laurence
Party Chief:	Dave Coughlan	Coordinator:	Brent Spooner
Coordinator:	Eric Gunderson	Ch. Engineer:	John McLean
Snr. Gun Mech:	Ted Curry	Snr. Observer:	Andy Gibson
Snr. Navigator:	Andy Young	HSE Advisor:	Lyall Cowin
Snr. Technician:	Andy Craven	Bosun:	Neil MacFarlane
Back Deck Sup	John Dean	Client:	Ken Haig

Chairman: Dave Coughlan – **Secretary:** Lyall Cowin.

OUTSTANDING BUSINESS FROM PREVIOUS MEETINGS

Item#: 99-06-16:06
Raised by: FDQAGL
Concerning: Recording Room Temperature
Comments: The recording room temperature is still very low although it does fluctuate. Recent recordings by the HSE Advisor have shown the average temperature in this room to be around 13 degrees C. The Chief Engineer felt that the most practical means to try to remedy this is to attempt to place some sort of baffle (foam or cardboard) underneath the floor limiting air flow from the instrument room to the recording room. The FDQAGL and the HSE Advisor will look into this.
Responsibility: FDQAGL and HSE Advisor
Target Date: Earliest Convenience
Status: Need to order materials required for portcall end of job - transit is perfect opportunity to do this.
Status 12/12/1999 **The Chief Engineer will investigate what type of material to use to reduce air flow.**

Item #: 99-10-16:02
Raised by: Intigrated Rating
Concerning: Maintenance work on small boats at night
Comments: Concern was expressed about maintenance work being carried out at night. Some discussion took place as to the best solution. It was decided that when work is to be carried out a security net will be rigged so that it is impossible for a person to fall overboard. The person working will also have a handheld VHF and the IR on watch will make a check at regular intervals.
Responsibility Chief Officer / Back Deck Supervisor
Target Date Immediate
Status 12/12/99 **This was not being done on this swing. The Bosun will investigate best method of rigging a net and put in handover notes.**

Item #: 99-10-16:04
Raised by: Gun Dept
Concerning: Designated lifejacket area on Gun Deck.
Comments: Some discussion too place as to the possibility of changing the designated lifejacket area on the gundeck. Several suggestions and ideas were put forward. It was decided that the Captain, Coordinator, Party Chief and HSE Advisor would examine this further and that any recommendation would be put to the Safety Committee on the opposite rotation to ensure that any change was agreed by all.
Responsibility Safety Committee following recommendation
Target Date 15/12/99
Status 12/12/99 This was discussed at length. Proposals were: to make the gun deck aft of the aft gun a life jacket area at all times or to make wearing of life jackets conditional depending on type of work and sea conditions. A vote taken.
Those in favour life jacket area at all times – Dixon, Coughlan, Curry, Young, Craven, Dean, Laurance, Spooner, Cowin, MacFarlane.
Against – Gibson, Gunderson.
Abstained – McLean.
The wearing of life jackets at all times aft of the aft gun is now compulsory.
The Party Chief will pass this on to his relief.
Closed

Item #: 99-10-16:07
Raised by: Catering Dept.
Concerning: Galley stove pan retaining bars
Comments: The retaining bars were not always of the correct size for the pans in use. Additional grooves are to be cut in the retaining bars to allow adjustment.
Responsibility: Chief Engineer
Status 12/12/99: Not done
Target Date: 19/1/00

Item #: 99-10-16:11
Raised by: Catering Dept
Concerning: Splash guard between stove and deep fat fryer
Comments: The deep fat fryer is located next to the stove, it was felt that there was a danger from the possibility of water splashing into the hot fat. The Chief engineer will look further at this and order materials if required.
Responsibility: Chief Engineer
Status 12/12/99: Not done
Target Date: 19/1/00

ITEMS FROM THE AGENDA

Item # 99-12-12:1
Raised by Andy Tilleard
Concerning Small boat towing arrangements.
Comments The crew were asked to review small boat towing arrangements because of number of incidents in the Company while small boats were being towed.
Procedure to be included in vessel SMS.
Responsibility HSE Advisor
Status 12/12/99 Hard copy of procedure and schematics available.
Target date 19/1/00

Item # 99-12-12:2
Raised by Crew
Concerning Timing of meetings and drills
Comments The majority of the crew want to have meetings and drills held alternately at 11:00 and 13:00. This is now being done.
Responsibility Captain
Status 12/12/99 Closed

Item # 99-12-12:3
Raised by Party Chief
Concerning Define hard hat area on gun deck.
Comments The committee decided that the entire gun deck from forward to aft is to remain a permanent hard hat area.
Responsibility Crew
Status 12/12/99 Closed

Item # 99-12-12:4
Raised by Party Chief
Concerning Transducer stem on port side
Comments The transducer stem installed in Exmouth will be a hazard to the lifeboat and FRC when pulled up while the vessel is transiting. It will be lowered as soon as the vessel begins cable deployment and is to be removed and stored on the chase boat at first opportunity. A crewmember has been assigned to cut the wires in the event of MOB or abandon ship.
Responsibility Party Chief/Captain
Status 12/12/99 Open
Target date 19/1/99

Item # 99-12-12:5
Raised by Party Chief
Concerning Crew change
Comments The committee was informed that crew change by helo is likely but not confirmed at this time.
Responsibility
Status 12/12/99 Open
Target date 15/12/99

Item # 99-12-12:6
Raised by Party Chief
Concerning Vessel tidiness
Comments Work areas and cabins are to be cleaned up for crew change. The Captain reminded people not to leave items such as laundry baskets in busy corridors.
Responsibility Crew
Status 12/12/99 Open
Target date 15/12/99

Item # 99-12-12:7
Raised by Party Chief
Concerning Weather
Comments The committee were warned that we can expect big swells and rough seas in the next prospect area. The average wind speed is high.
Responsibility Crew
Status 12/12/99 Closed
Target date Open

Item # 99-12-12:8
Raised by Party Chief
Concerning Medicals and safety courses
Comments The Party Chief asked the committee to remind personnel in their departments that it is the individuals responsibility to ensure they have current medicals and mandatory safety training when they join a crew. A current medical is required when attending sea survival and HUET courses.
Responsibility Crew
Status 12/12/99 Open
Target date 19/1/00

NEW BUSINESS

Item # 99-12-12:9
Raised by Andy Craven
Concerning Breaking streamers while power is on.
Comments There are no power on alarms/indicators on the reels. Personnel involved in cable work must remember to check that power is off before breaking the cable.
Responsibility Senior Observers
Status 12/12/99 Open
Target date 19/1/00

Item # 99-12-12:10
Raised by Andy Tilleard
Concerning Internal HSE audit
Comments The scheduled WGC HSE audit that is in progress is almost complete. Audit team will be debriefing crew before crew change.
Responsibility Andy Tilleard
Status 12/12/99 Open
Target date 14/12/99

Item # 99-12-12:11
Raised by Andy Tilleard
Concerning Near miss and incident reporting
Comments Reporting of incidents and near misses is down on all crews. This needs to be improved so that trends can be analysed and remedial action taken.
Responsibility Crew
Status 12/12/99 Open
Target date 19/1/99

Item #	99-12-12:12
Raised by	HSE Advisor
Concerning	Helo crew change
Comments	Committee was asked to remind personnel to view the helicopter video and complete weight sheet in heli office.
Responsibility	HLO
Status 12/12/99	Open
Target date	15/12/99
Item #	99-12-12:13
Raised by	Ted Curry
Concerning	Crane winch
Comments	The crane winch is slow and is not considered to be responsive enough when lifting off supply boats at sea. There is also a problem with a cut out switch that activates for no reason.
Responsibility	Chief Engineer
Status 12/12/99	Open
Target date	19/1/00
Item #	99-12-12:14
Raised by	Ted Curry
Concerning	Cargo lifting area on Smit Lloyd 28
Comments	The SMT 28 crew will be asked to designate a cargo lifting area on the port side of their vessel which will be kept clear to facilitate safe efficient lifting.
Responsibility	Captain
Status 12/12/99	Open
Target date	19/1/99

There being no further business the meeting was closed at 14:30 hrs.